

***SPECIAL JOINT MEETING
TIPPECANOE COUNTY COMMISSIONERS
TIPPECANOE COUNTY COUNCIL
DECEMBER 11, 2001***

The Tippecanoe County Commissioners and Tippecanoe County Council met in a special joint meeting on Tuesday, December 11, 2001 at Noon in the Tippecanoe Room in the County Office Building. Commissioners present were: President Ruth E. Shedd and Member KD Benson. Council members present were: President David S. Byers, Vice President Connie Basham, Margaret K. Bell, Ronald L. Fruitt, Jeffrey Kessler, and Kathy Vernon; Auditor Robert A. Plantenga, County Attorney David W. Luhman, and Secretary Pauline E. Rohr. (Councilmember Jeffrey A. Kemper was absent.)

Greg Guerrettaz, President of Financial Solutions and Tippecanoe County's Financial Consultant, was also present.

President Shedd called the County Commissioners' meeting to order.

President Byers called the County Council's meeting to order.

Mr. Guerrettaz presented a Timeline for updating the Tippecanoe County Comprehensive Financial Plan (or County Business Plan) for 2002 and 2003 that was adjusted to coincide with Council meeting dates:

December 11, 2001	Kickoff for 2002 Planning
January 15, 2002	CFP Questionnaires & Top 5 Projects Due
February 12, 2002	Updated CFP discussion meeting
March 12, 2002	Approval of projects to be undertaken in 2002
April 9, 2002	Implementation Meeting
May 14, 2002	Implementation Meeting
June 11, 2002	Implementation Meeting
July 9, 2002	Implementation Meeting
August 13, 2002	Implementation Meeting
September 10, 2002	Implementation Meeting
October 8, 2002	CFP Questionnaires & Top 10 Projects Due
November 12, 2002	Updated CFP discussion meeting
December 10, 2002	Approval of projects to be undertaken in 2003

The Council and Commissioners listed Top Goals for 2002 and beyond (not prioritized)

1. Juvenile Detention Center
2. Continue & improve communication between leaders
3. Agency assistance
4. Regional drainage
5. Sources of Revenue – expansion, elimination
6. Phase 2 Stormwater
7. Grant Administrator
8. Roads – funding issue to continue improvements
9. Resources by department
10. Cash balances
11. Insurance/Benefits
12. Courthouse/Facilities
13. Improve Budgeting process

14. Rehab or rehabilitation maintenance reserve (depreciation)
15. Salaries
16. Business Plan – continue with change of leadership
17. Equipment/Vehicles/PC
18. McCarty Lane extension project – TIF fund
19. Revolving fund (EDIT)

➔ Commissioner John Knochel entered the meeting.

Highway Executive Director Mark Albers was asked how much he will need to complete the McCarty Lane extension across I-65 to CR 550 E to SR 26 E. He said that, of the total \$5 million needed to complete the 3rd or last phase, he will need \$1.4 million prior to 2003 for right-of-way acquisition, design, and construction administration. In May of 2003, he will need \$3.6 million to start construction that is expected to take 12 to 14 months to complete. He expects the work on CR 550 E to SR 26 E will cost \$500,000 or less.

Mr. Albers said he would like to recover the initial \$2 million from Local Road & Street Funds that were used to start the Revolving Fund.

Revolving Fund

- ♦ Build up balance so borrowing is not as necessary
- ♦ Highway Director and Surveyor make a budget for 2002

EDIT Fund

- ♦ Special 2001 distribution could help fund the Revolving Fund
- ♦ Schedule expenditures on a monthly basis

Cumulative Capital Development (Cum Cap) Fund

- ♦ Schedule expenditures on a monthly basis

Form a Revenue Source Committee

- ♦ Take a futuristic attitude
- ♦ Include community representatives

Deadline: January 8, 2002 (submit to Guerrettaz)

Questionnaires

Revolving Fund Budgets for 2002

EDIT & Cum Cap monthly schedule

ADJOURNMENT

- Commissioner Knochel moved to adjourn the Commissioners' meeting, seconded by Commissioner Benson; motion carried.

RECESSED

- President Byers recessed the Council's meeting until 2:00 P.M.

Robert A. Plantenga, Auditor